

East Knoyle Parish Council

Minutes of the meeting of the Full Council on Tuesday 12th Sept 2017 at East Knoyle Village Hall, starting at 7.30 pm.

Present Clls Tim Hyde, Ian Tait, Laura Coffin, Alistair Campbell, Deb Bateman, Rob McCarthy, Neil Southerden, Ian Small.

Members of the Public: Paul Naish, Martin Brown, Stephen Dawson, Tim Scott Bolton.

1. **Apologies for Absence** - Cllr Dawson.
2. **Notices of Interest** – Tim Hyde item 14, Clerk (part of Correspondence.)
3. **Public Open Forum**- No comments from the public.
4. **Minutes of meetings held on Tuesday 12th July 2017**- Signed as a true record. Clerk advised Councilors that the 2014 Local Govt Transparency regulations stipulated that the PC Agendas must be published on the Village Website three days before each meeting and draft minutes must be published on the same web site no later than four weeks after each PC meeting.
5. **Matters arising**- Japanese Knotweed eradication team has 3 volunteers, Clerk to co-ordinate work in October. Neil and the Clerk had spoken to Jo Cumberlege and had established a course of action required to remove the old web site from the internet, Clerk to follow this up with Jo Cumberlege and write to Hosting provider.
6. **Chairman's Report /Correspondence**- Clerk left the room. Chairman advised that following receipt of a letter signed by 9 Underhill residents concerning high levels of animal noise at Shepherds Hill, discussed at the previous meeting. After the last Council meeting, he had invited the Waterhouses to respond and had received letters from Mike and Brett Waterhouse. Chairman read out extracts of the responses relevant to the issue; the full letters would be available to Councillors. Brett advised the boarding element of the Dog Hotel business had been closed down as it did not have a licence. Brett may apply for a Kennel Licence in the future. Mike Waterhouse advised that he would attempt to keep noise levels down and that the business had been closed by Wiltshire. PC will keep copies of all documents for legal reasons. Clerk returned.
7. **Discuss Planning Applications – 17/07864/ful – The Bell Cottage, Church Rd.- Support Unanimous.**
17/06942/tca- Red Lion Cottage, The Street- noted deadline passed.
17/06175/ful Haddon Wood Cottage, East Knoyle- noted deadline passed.
17/08224/tca-Knoyle Place - Support Unanimous.
17/08621/tca-Milton Reservoir, Milton - Support Unanimous.
17/08619/tca-School House, Church Lane- Support Unanimous.
8. **Vote to Co-Opt Bruce Jones and Tim Scott- Bolton onto East Knoyle Parish Council** - Bruce Jones not present, Tim Scott Bolton was elected by a unanimous vote and joined the PC at the table. Chairman welcomed Tim to the team.
9. **Update on Grant of permanent Easement for Mount Cottage at the Green and access grants for 2017-2018.**-Clerk had provided Claire Gundry at Farnfields Solicitors with heads of terms details and Claire had responded with some questions and a guide to the legal costs of the Easement. Clerk would provide the information required and there was a discussion of who should have responsibility for future maintenance costs of the access route. Clerk would ask for further advice and hoped to have a draft document for the next PC meeting in October.
10. **Bridget Wayman Wilts County Council** – Bridget gave details of two major consultations concerning Waste Management and Parking Charges and invited the PC and residents to have their say. Bridget had an item in the newsletter covering these issues. Bridget was very pleased with A3089 resurfacing.

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- 11 Common Lands** –Deb Bateman gave details of the recent Common Lands Sub Committee meeting which included the offer of free trees from WCC to be planted to commemorate the end of WW1. The location of the planting is still to be agreed. Tim Hyde would clear wire obstructing footpath 35 and Ted Coffin would repair gate at end of Millbrook Lane.
- 12 Highways-** Rob McCarthy reported that a large white lining project had been completed in the village, for some reason not including the foot of Wise Lane. However, our major concern was the surface condition of Wise Lane through the Green as far as the junction with Touchorne Lane which had still not been repaired despite several recent requests. Bridget would ask for help on our behalf. Parish Steward had been in the village recently. The Clerk would write to the owner of Vectis on Millbrook Lane where the hedge was overgrown and a complaint had been made.
- 13 Shop Report-** Laura Coffin advised shop turnover was up 10% from last year and wastage was down. New chiller room was helping with this. Anne Marie Dean had just completed a review of all procedures and had written up new guidelines, Laura wished to thank Ann Marie. Christmas party was on 8th December this year.
- 14 Footpath 16 Update.** Tim Hyde left the room. Clerk advised that the PC was in receipt of a letter from WCC Rights of Way representative Sally Madgewick who advised that an application had been received to divert the route of footpath 16, reflecting the permissive route which had been in use since 2016. The PC has until 13th October to respond and it was hoped that Councilors would consider this application and ask residents for their views, to be discussed at the October meeting.
- 15 Discuss Windmill Tree reduction plan, estimate for work and vote to agree cost** - Tim advised that following a meeting with the Torrocks, owners of the Windmill, and Leo Tandoh, it had been agreed that the overhanging branches should be removed from the Windmill area. Leo had quoted a price of £470 for this service; Council voted unanimously that the Clerk should instruct Leo to proceed and ask the Torrocks for a contribution to the cost of the work.
- 16 PC Members to sign Acceptance of Office forms for Council records-** Clerk issued Acceptance Forms to Councilors and these were signed and returned to Clerk. Clerk reminded all Councilors that they were required to visit WCC Electoral service site and complete the Declaration of Interests forms online: this was mandatory.
- 17- AOB-** Laura and Tim thanked all of those responsible for the excellent Flower show and Village BBQ that were very well-organized events and had been enjoyed by many villagers.

Meeting Ended 9.25pm

Next Meeting 10th October 2017

Signed as a true record.....Chairman.....Date

Kevin Stow

Clerk to the Council

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